



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER

PAGE 1 OF

4

DATE: 04/09/2019

SUBJECT: **RFP NO. 2019-119 - ANNUAL CONTRACT FOR COVERT SURVEILLANCE CAMERA SYSTEMS - SHERIFF'S OFFICE - SANDOVAL CUSTOM CREATIONS, INC. - PER CONTRACT TERMS**

COMMISSIONERS COURT ACTION REQUESTED:

It is requested that the Commissioners Court award RFP No. 2019-119, Annual Contract for Covert Surveillance Camera Systems, for the Sheriff's Office, to Sandoval Custom Creations, Inc. at the per contract terms.

BACKGROUND:

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Three hundred forty-one (341) vendors were contacted and requested to participate in this proposal process. All documents pertaining to this RFP were posted on the Tarrant County website and were downloaded by interested parties. A pre-proposal conference held on February 27, 2019 was attended by three (3) vendors as well as representatives from the Sheriff's Office and Purchasing. One (1) proposal was received.

The proposal was evaluated by the Sheriff's Office and Purchasing representatives. The evaluation was based upon the criteria and processes set forth in the RFP. The proposal received from Sandoval Custom Creations, Inc. meets all specifications and is acceptable to the Sheriff's Office.

The term of the contract is twelve (12) months, effective April 9, 2019 with two (2) options for renewal periods of twelve (12) months each.

Therefore, it is the joint recommendation of the Sheriff's Office and Purchasing that RFP No. 2019-119, Annual Contract for Covert Surveillance Camera Systems, be awarded to Sandoval Custom Creations, Inc. at the per contract terms.

FISCAL IMPACT:

Annual expenditures are estimated to be approximately \$65,000.00. Orders are placed on an as-needed basis.

SUBMITTED BY:	Purchasing	PREPARED BY:	Gwen Peterson, C.P.M., A.P.P.
		APPROVED BY:	