



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER

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DATE: 10/03/2017

SUBJECT: **BID NO. 2017-172 - ANNUAL CONTRACT FOR FUEL SITE REPAIRS AND SERVICE - COUNTYWIDE - PER UNIT PRICE AND DISCOUNT FROM LIST PRICE**

COMMISSIONERS COURT ACTION REQUESTED:

It is requested that the Commissioners Court award Bid No. 2017-172, Annual Contract for Fuel Site Repairs and Service, Countywide to the following vendors at the per unit price and discount from list price.

Primary	D and H United Fueling Solutions, Inc. Harper Maintenance Service, Inc. Testank, Inc.
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BACKGROUND:

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. One-hundred and eight (108) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. A pre-bid conference held on August 9, 2017, was attended by two (2) vendors as well as representatives from Transportation Services, Precinct 1 Maintenance, and Purchasing. Three (3) bids were received.

Bids were evaluated by Transportation Services, Maintenance Precincts 1, 3 and 4, and Purchasing representatives. Award recommendation are to the low bids meeting specifications.

The term of the contract is effective October 3, 2017 through September 30, 2018, with two (2) options for renewal periods of twelve (12) months each.

Therefore, it is the joint recommendation of Transportation Services, Maintenance Precincts 1, 3 and 4, and Purchasing that Bid No. 2017-172, Annual Contract for Fuel Site Repairs and Service, be awarded to the vendors listed above at the per unit price and discount from list price.

FISCAL IMPACT:

Expenses for last year were approximately \$41,660.00. Orders are placed on an as-needed basis.

SUBMITTED BY: Purchasing

PREPARED BY: Tim Jones

APPROVED BY: