



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER

PAGE 1 OF

5

DATE: 08/16/2016

SUBJECT: **BID NO. 2016-133 - ANNUAL CONTRACT FOR REPAIR AND PREVENTATIVE MAINTENANCE OF COMMERCIAL KITCHEN EQUIPMENT - FACILITIES MANAGEMENT - VARIOUS VENDORS - PER UNIT PRICE, HOURLY RATE, AND MARKUP ON PARTS**

COMMISSIONERS COURT ACTION REQUESTED:

It is requested that the Commissioners Court award Bid No. 2016-133, Annual Contract for Repair and Preventative Maintenance of Commercial Kitchen Equipment, for Facilities Management, to the following vendors at the per unit price, hourly rate, and markup on parts:

Primary	Ecolab, d/b/a GCS Services, Inc.
Secondary	Commercial Food Service Repair, d/b/a Tech-24

BACKGROUND:

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. One hundred twenty-eight (128) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. A pre-bid conference held on July 6, 2016 was attended by two (2) vendors as well as representatives from Facilities Management and Purchasing. Three (3) bids were received.

Bids were evaluated by Facilities Management and Purchasing representatives. Award recommendations are to the low bids meeting specifications. The bid received from Hobart Services was deemed non-responsive for altering the bid terms which is prohibited in the specifications.

The term of the contract is from August 26, 2016 through September 25, 2016 with two (2) options for renewal periods of twelve (12) months each.

Therefore, it is the joint recommendation of Facilities Management and Purchasing that Bid No. 2016-133, Annual Contract for Repair and Preventative Maintenance of Commercial Kitchen Equipment, be awarded to vendors listed above at the per unit price, hourly rate, and markup on parts.

FISCAL IMPACT:

Expenses for last year were approximately \$101,460.36. Services are provided on an as-needed basis.

SUBMITTED BY:	Purchasing	PREPARED BY:	James Bocks, CPPB
		APPROVED BY:	