



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER

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DATE: 10/13/2020

SUBJECT: **RFQ NO. 2020-138 - JUVENILE FORENSIC ASSESSMENT SERVICES - JUVENILE SERVICES - VARIOUS VENDORS - \$155,000.00**

COMMISSIONERS COURT ACTION REQUESTED:

It is requested that the Commissioners Court award RFQ No. 2020-138, Juvenile Forensic Assessment Services, for Juvenile Services, to the following vendors for \$155,000.00 and approve contracts:

Monica Jeter, Psy.D.
Altman Psychological Services, PLLC
DFW Mental Healthcare Services, PLLC
Balance Forensic and General Psychological Services, Inc.
Parnell Ryan, Ph.D.

BACKGROUND:

Notice of the County's request for qualifications was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Nine hundred thirty-two (932) vendors were contacted and requested to participate in this process. All documents pertaining to this RFQ were posted on the Tarrant County website and were downloaded by interested parties. Six (6) responses were received.

Responses were evaluated by Juvenile Services and Purchasing representatives. Evaluations were based upon the criteria and processes set forth in the RFQ. The responses from the vendors listed above meet all specifications and are acceptable to Juvenile Services. Award recommendations were presented to the 323rd District Court and approved on September 14, 2020.

The term of the contract is twelve (12) months, effective October 13, 2020, with two (2) options for renewal periods of twelve (12) months each.

Therefore, it is the joint recommendation of Juvenile Services, 323rd District Court, and Purchasing that RFQ No. 2020-138, Juvenile Forensic Assessment Services, be awarded to the vendors listed above for \$155,000.00.

SUBMITTED BY: Purchasing

PREPARED BY: Erick M. Ware

APPROVED BY:



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Contracts are attached for approval and signature. The Criminal District Attorney's Office reviewed these contracts as to form.

FISCAL IMPACT:

The total budgeted funds for these contracts as a whole will not exceed \$155,000.00. Funding is available in account 585143/10000-2021/4132500000.