



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER

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DATE: 08/02/2016

SUBJECT: **RFP NO. 2016-101 - LIFE SKILLS PROGRAM - JUVENILE SERVICES - SANTA FE YOUTH SERVICES, A DIVISION OF YOUTH ADVOCATE PROGRAMS, INC. - \$78,432.00**

COMMISSIONERS COURT ACTION REQUESTED:

It is requested that the Commissioners Court award RFP No. 2016-101, Life Skills Program, for Juvenile Services, to Santa Fe Youth Services, a Division of Youth Advocate Programs, Inc. for \$78,432.00 and approve contract.

BACKGROUND:

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. One thousand eighty-three (1,083) vendors were contacted and requested to participate in this proposal process. All documents pertaining to this RFP were posted on the Tarrant County website and were downloaded by interested parties. Two (2) proposals were received.

Proposals were evaluated by Juvenile Services and Purchasing representatives. Evaluation was based upon the criteria and processes set forth in the RFP. The proposal from Santa Fe Youth Services, a Division of Youth Advocate Programs, Inc. meets all specifications and is acceptable to Juvenile Services. Recommendation was presented to the Tarrant County Juvenile Services Board and approved on July 20, 2016.

The term of the contract is twelve (12) months, effective September 1, 2016, with three (3) options for renewal periods of twelve (12) months each.

Therefore, it is the joint recommendation of Juvenile Services, Tarrant County Juvenile Services Board, and Purchasing that RFP No. 2016-101, Life Skills Program, be awarded to Santa Fe Youth Services, a Division of Youth Advocate Programs, Inc. for \$78,432.00.

The contract is attached for approval and signature. The Criminal District Attorney's Office reviewed this contract as to form.

FISCAL IMPACT:

Funding in the amount of \$78,432.00 is available in account 569011/G0061-2017/2610115000/ Grant-2004.

SUBMITTED BY: Purchasing

PREPARED BY: Rita C. Pauley, CPO

APPROVED BY: