



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER

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DATE: 12/08/2015

SUBJECT: **RFP NO. 2016-010 - ANNUAL CONTRACT FOR COMPENSATION STUDY SERVICES - HUMAN RESOURCES - HAY GROUP, INC. - \$200,250.00**

COMMISSIONERS COURT ACTION REQUESTED:

It is requested that the Commissioners Court award RFP No. 2016-010, Annual Contract for Compensation Study Services, for Human Resources, to Hay Group, Inc. for \$200,250.00.

BACKGROUND:

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. One thousand (1,000) vendors were contacted and requested to participate in this proposal process. All documents pertaining to this RFP were posted on the Tarrant County website and were downloaded by interested parties. A pre-proposal conference held on October 14, 2015 was attended by three (3) vendors, as well as representatives from Human Resources and Purchasing. Five (5) proposals were received.

Evaluation was based on the criteria and processes set forth in the RFP. The proposal received from Hay Group, Inc. meets all specifications and is acceptable to Human Resources.

The term of the contract is twelve (12) months, effective December 8, 2015, with three (3) options for renewal periods of twelve (12) months each.

Therefore, it is the joint recommendation of Human Resources and Purchasing that RFP No. 2016-010, Annual Contract for Compensation Study Services, be awarded to Hay Group, Inc. for \$200,250.00

FISCAL IMPACT:

Funding in the amount of \$48,500.00 is available in account 569011/10000-2016/1820100000.
Funding for additional yearly maintenance fees of \$151,750.00 will be requested in future budgets.

SUBMITTED BY:	Purchasing	PREPARED BY:	Chris Lax, CPSM
		APPROVED BY:	