



COMMISSIONERS COURT  
COMMUNICATION

REFERENCE NUMBER

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112

DATE: 09/03/2019

SUBJECT: **RFP NO. 2019-116 - ANNUAL CONTRACT FOR POLICY MANAGEMENT SYSTEM - PUBLIC HEALTH - MEDICAL CONSULTANTS NETWORK, INC., D/B/A MCN HEALTHCARE - \$25,967.00**

**COMMISSIONERS COURT ACTION REQUESTED:**

It is requested that the Commissioners Court award RFP No. 2019-116, Annual Contract for Policy Management System, for Public Health, to Medical Consultants Network, Inc., d/b/a MCN Healthcare for \$25,967.00 and approve contract.

**BACKGROUND:**

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. One thousand fifty-seven (1,057) vendors were contacted and requested to participate in this proposal process. All documents pertaining to this RFP were posted on the Tarrant County website and were downloaded by interested parties. A pre-proposal conference held on February 26, 2019 was attended by three (3) vendors as well as representatives from Information Technology, Public Health, and Purchasing. Five (5) proposals were received.

Proposals were evaluated by Information Technology, Public Health, and Purchasing representatives. Evaluations were based upon the criteria and processes set forth in the RFP.

The two (2) top scoring vendors from the initial evaluation, Medical Consultants Network, Inc. d/b/a MCN Healthcare and Power DMS, Inc. were invited to present an oral presentation and product demonstration for the evaluation committee on April 23, 2019. The evaluation committee then re-scored both vendors based upon the criteria and processes set forth in the RFP specifications. The top scoring vendor after the second round was Medical Consultants Network, Inc., d/b/a MCN Healthcare. The evaluation committee chose to begin contract negotiations with Medical Consultants Network, Inc., d/b/a MCN Healthcare and negotiated the best price with the desired system features. The proposal received from Medical Consultants Network, Inc., d/b/a MCN Healthcare meets all specifications and is acceptable to Public Health.

SUBMITTED BY:	Purchasing	PREPARED BY:	Gwen Peterson, C.P.M.,A.P.P.
		APPROVED BY:	



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The term of the contract is twelve (12) months, effective September 3, 2019. The contract will automatically renew for two (2) additional successive terms of twelve (12) months each unless either party delivers to the other written notice of termination at least thirty (30) days prior to the expiration of the then-current term.

Therefore, it is the joint recommendation of Public Health and Purchasing that RFP No. 2019-116, Annual Contract for Policy Management System, be awarded to Medical Consultants Network, Inc., d/b/a MCN Healthcare for \$25,967.00.

The contract is attached for approval and signature. The Criminal District Attorney's Office reviewed this contract as to form.

### **FISCAL IMPACT:**

Funding in the amount of \$25,967.00 is available in the following account:

\$11,989.00 - 569011/T0450-2019/5100011000; and  
\$ 6,989.00 will be requested in both FY 2020 and FY 2021.