



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER

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DATE: 03/12/2019

SUBJECT: **RFP NO. 2018-160 - AUDIT MANAGEMENT SYSTEM - AUDITOR'S OFFICE - MORGAN KAI GROUP, INC. - PER CONTRACT TERMS**

COMMISSIONERS COURT ACTION REQUESTED:

It is requested that the Commissioners Court award RFP No. 2018-160, Audit Management System, for Auditor's Office, to Morgan Kai Group, Inc. at the per contract terms and approve contract.

BACKGROUND:

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Seven hundred ninety (790) vendors were contacted and requested to participate in this proposal process. All documents pertaining to this RFP were posted on the Tarrant County website and were downloaded by interested parties. A pre-proposal conference held on August 8, 2018 was attended by six (6) vendors as well as representatives from the Auditor's Office and Purchasing. Eight (8) proposals and two (2) no-bids were received.

Proposals were evaluated by the Auditor's Office and Purchasing representatives. Evaluations were based upon the criteria and processes set forth in the RFP. Crowe LLP was deemed non-responsive because they only offered a three (3) year term in their Deficiencies and Deviation response. Wolters Kluwer was deemed non-responsive because of their insisting on changing Tarrant County's terms and conditions as stated in their Deficiencies and Deviations response. The proposal received from Morgan Kai Group, Inc. meets all specifications and is acceptable to the Auditors Office.

The term of the contract is twelve (12) months, effective March 12, 2019, with three (3) options for renewal periods of twelve (12) months each.

Therefore, it is the joint recommendation of the Auditor's Office and Purchasing that RFP No. 2018-160, Audit Management System, be awarded to Morgan Kai Group, Inc. at the per contract terms.

The contract is attached for approval and signature. The Criminal District Attorney's Office reviewed this contract as to form.

FISCAL IMPACT:

Funding in the amount of \$50,103.00 is available in account 540000/45100-2019/1810220000.

SUBMITTED BY: Purchasing

PREPARED BY: Christina Martinez

APPROVED BY: