



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER

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70

DATE: 07/20/2021

SUBJECT: **BID NO. 2021-116 - ANNUAL CONTRACT FOR JANITORIAL SUPPLIES - COUNTYWIDE - VARIOUS VENDORS - PER UNIT PRICE AND DISCOUNT FROM LIST PRICE**

COMMISSIONERS COURT ACTION REQUESTED:

It is requested that the Commissioners Court award Bid No. 2021-116, Annual Contract for Janitorial Supplies, Countywide, to the following vendors at the per unit price and discount from list price:

Primary	Wedge Supply, LLC	7 of 59 Items
	The Home Depot Pro	6 of 59 Items
	Eagle Brush and Chemical	5 of 59 Items
	Quill, LLC	5 of 59 Items
	Country Maid Services, LLC	4 of 59 Items
	Pollock Investments, Inc. d/b/a Pollock Orora	4 of 59 Items
	Emami Enterprises, Inc.	4 of 59 Items
	M.A.N.S. Distributors, Inc.	4 of 59 Items
	The Bargain Source	3 of 59 Items
	Complete Supply, Inc.	3 of 59 Items
	Sysco North Texas	2 of 59 Items
	Digital Dolphin Products, Inc.	2 of 59 Items
	R.S. Hughes Company, Inc.	1 of 59 Items
	Pyramid School Products	1 of 59 Items
	Secondary	Wedge Supply, LLC
Country Maid Services, LLC		6 of 59 Items
M.A.N.S. Distributors, Inc.		5 of 59 Items
Pyramid School Products		5 of 59 Items
Digital Dolphin Products, Inc.		4 of 59 Items
Pollock Investments, Inc. d/b/a Pollock Orora		4 of 59 Items
R.S. Hughes Company, Inc.		4 of 59 Items
The Bargain Source		3 of 59 Items
Complete Supply, Inc.		3 of 59 Items

SUBMITTED BY: Purchasing

PREPARED BY: Elaine Johnson, CPPB

APPROVED BY:



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	The Home Depot Pro	3 of 59 Items
	Emami Enterprises, Inc.	2 of 59 Items
	Quill, LLC	2 of 59 Items
	Sysco North Texas	2 of 59 Items
	Eagle Brush and Chemical	1 of 59 Items
Alternate	M.A.N.S. Distributors, Inc.	12 of 59 Items
	The Bargain Source	5 of 59 Items
	Country Maid Services, LLC	5 of 59 Items
	Emami Enterprises, Inc.	5 of 59 Items
	Pollock Investments, Inc.	5 of 59 Items
	d/b/a Pollock Orora	
	Wedge Supply, LLC	4 of 59 Items
	The Home Depot Pro	3 of 59 Items
	Empire Paper	2 of 59 Items
	Digital Dolphin Products, Inc.	1 of 59 Items
	Pyramid School Products	1 of 59 Items
	Quill, LLC	1 of 59 Items
	Eagle Brush and Chemical	1 of 59 Items
	Sysco North Texas	1 of 59 Items
	Complete Supply, Inc.	1 of 59 Items

BACKGROUND:

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Five hundred eighty-two (582) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. Twenty-one (21) bids and two (2) no-bids were received.

Bids were evaluated by the Sheriff's Office and Purchasing representatives. Award recommendations are to the low bids meeting specifications. Medwaste Solutions, Inc. was deemed non-responsive for failure to provide insurance as required. A separate spreadsheet detailing the justification for non-awards is attached.

Tie bids were received for Items 2, 3, and 50. The award recommendation(s) were determined in accordance with Commissioners Court Order No. 60616, Procedure for Awarding Tie Bids.

The term of the contract is twelve (12) months, effective July 30, 2021, with one (1) option for a renewal period of twelve (12) months.



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Therefore, it is the joint recommendation of the Sheriff's Office and Purchasing that Bid No. 2021-116, Annual Contract for Janitorial Supplies, be awarded to the vendors listed above at the per unit price and discount from list price.

FISCAL IMPACT:

Expenses for last year were approximately \$133,310.00. Orders are placed on an as-needed basis.