



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER

PAGE 1 OF

6

DATE: 10/13/2020

SUBJECT: **BID NO. 2020-219 - ANNUAL CONTRACT FOR HVAC WATER TREATMENT SERVICES AND WATER TREATMENT EQUIPMENT REPAIRS - FACILITIES MANAGEMENT - VARIOUS VENDORS - PER UNIT PRICE, HOURLY LABOR RATE, AND MARKUP FOR PARTS**

COMMISSIONERS COURT ACTION REQUESTED:

It is requested that the Commissioners Court award Bid No. 2020-219, Annual Contract for HVAC Water Treatment Services and Water Treatment Equipment Repairs, for Facilities Management, to the following vendors at the per unit price, hourly labor rate, and markup for parts:

Primary	Chem-Aqua, Inc.
Secondary	Entech Sales & Service, LLC
Alternate	Garratt-Callahan Company

BACKGROUND:

Notice of the County’s intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Seven hundred seventy-nine (779) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. A pre-bid conference held on September 9, 2020 was attended by four (4) vendors as well as representatives from Facilities Management and Purchasing. Four (4) bids were received.

Bids were evaluated by Facilities Management and Purchasing representatives. Award recommendations are to the low bids meeting specifications.

The term of the contract is twelve (12) months, effective October 13, 2020, with two (2) options for renewal periods of twelve (12) months each.

Therefore, it is the joint recommendation of Facilities Management and Purchasing that Bid No. 2020-219, Annual Contract for HVAC Water Treatment Services and Water Treatment Equipment Repairs, be awarded to the vendors listed above at the per unit price, hourly labor rate, and markup for parts.

FISCAL IMPACT:

Expenses for last year were approximately \$134,886.84. Services are provided on an as-needed basis.

SUBMITTED BY:	Purchasing	PREPARED BY:	James Bocks, CPPB
		APPROVED BY:	