



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER

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DATE: 08/6/2019

SUBJECT: **BID NO. 2019-110 - ANNUAL CONTRACT FOR INMATE FOOD TRAYS - SHERIFF'S OFFICE - VARIOUS VENDORS - PER UNIT PRICE**

COMMISSIONERS COURT ACTION REQUESTED:

It is requested that the Commissioners Court award Bid No. 2019-110, Annual Contract for Inmate Food Trays, for the Sheriff's Office, to the following vendors at the per unit price:

Primary	Bob Barker Company, Inc.
Secondary	ICS Jail Supplies, Inc.

BACKGROUND:

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Two hundred seventy-six (276) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. A pre-bid conference held on July 9, 2019 was attended by one (1) vendor as well as representatives from the Sheriff's Office and Purchasing. Two (2) bids were received.

Bids were evaluated by the Sheriff's Office and Purchasing representatives. Award recommendations are to the low bids meeting specifications.

The term of the contract is twelve (12) months, effective August 22, 2019, with two (2) options for renewal periods of twelve (12) months each.

Therefore, it is the joint recommendation of the Sheriff's Office and Purchasing that Bid No. 2019-110, Annual Contract for Inmate Food Trays, be awarded to the vendors listed above at the per unit price.

FISCAL IMPACT:

Expenses for last year were approximately \$5,000.00. Orders are placed on an as-needed basis.

SUBMITTED BY:	Purchasing	PREPARED BY:	Rita C. Pauley, CPO
		APPROVED BY:	