



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER

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DATE: 10/13/2020

SUBJECT: **BID NO. 2020-188 - ANNUAL CONTRACT FOR URINE DRUG SCREENING SUPPLIES - COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT AND JUVENILE SERVICES - REDWOOD TOXICOLOGY LABORATORY - PER UNIT PRICE AND DISCOUNT FROM LIST PRICE**

COMMISSIONERS COURT ACTION REQUESTED:

It is requested that the Commissioners Court award Bid No. 2020-188, Annual Contract for Urine Drug Screening Supplies, for Community Supervision and Corrections Department (CSCD) and Juvenile Services, to the following vendor at the per unit price and discount from list price:

Redwood Toxicology Laboratory Items 1, 2, and 5

BACKGROUND:

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Three hundred twenty-two (322) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. Six (6) bids were received.

Bids were evaluated by CSCD, Juvenile Services, and Purchasing representatives. Award recommendations are to the low bids meeting specifications and sample sufficiency.

Samples from the two (2) lowest bidders for items 1 and 2 were received and tested. American Drug Screen Corp. did not meet specifications for item 1 and 2 because the sample bled a reddish color when used making it difficult to read and they did not provide specifications for their cut-off levels. No award is being made for items 3 and 4 because the user department changed the specifications and wants to rebid these items.

The term of the contract is twelve (12) months, effective October 16, 2020, with two (2) options for renewal periods of twelve (12) months each.

SUBMITTED BY: Purchasing

PREPARED BY: Eva Ferguson, CSCP

APPROVED BY:



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Therefore, it is the joint recommendation of CSCD, Juvenile Services, and Purchasing that Bid No. 2020-188, Annual Contract for Urine Drug Screening Supplies, be awarded to Redwood Toxicology Laboratory at the per unit price and discount from list price.

FISCAL IMPACT:

Expenses for last year were approximately \$150,000.00. Orders are placed on an as-needed basis.