



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER

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DATE: 09/19/2017

SUBJECT: **BID NO. 2017-177 - ANNUAL CONTRACT FOR FLOOR MAT AND SHOP TOWEL SERVICE - COUNTYWIDE - UNIFIRST CORPORATION - PER UNIT PRICE**

COMMISSIONERS COURT ACTION REQUESTED:

It is requested that the Commissioners Court award Bid No. 2017-177, Annual Contract for Floor Mat and Shop Towel Service, Countywide, to UniFirst Corporation at the per unit price.

BACKGROUND:

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Sixty (60) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. Two (2) bids were received.

Due to a history of performance issues with Aramark Uniform Services, Facilities Management and Purchasing have chosen to recommend award to UniFirst Corporation. The bid received from UniFirst Corporation meets all specifications and is acceptable to Facilities Management.

The term of the contract is twelve (12) months, effective October 1, 2017, with one (1) option for a renewal period of twelve (12) months.

Therefore, it is the joint recommendation of Facilities Management and Purchasing that Bid No. 2017-177, Annual Contract for Floor Mat and Shop Towel Service, be awarded to UniFirst Corporation at the per unit price.

FISCAL IMPACT:

Expenses for last year were approximately \$34,000.00. Services are provided on an as-needed basis.

SUBMITTED BY: Purchasing

PREPARED BY: Brandie Bingham

APPROVED BY: