



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER

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DATE: 07/21/2020

SUBJECT: **RFP NO. 2020-162 - PURCHASE OF MAIL SORTER - ELECTIONS
ADMINISTRATION - FLUENCE AUTOMATION, LLC - \$374,963.00**

COMMISSIONERS COURT ACTION REQUESTED:

It is requested that the Commissioners Court award RFP No. 2020-162, Purchase of Mail Sorter, for Elections Administration, to Fluence Automation, LLC for \$374,963.00.

BACKGROUND:

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Three hundred forty-nine (349) vendors were contacted and requested to participate in this proposal process. All documents pertaining to this RFP were posted on the Tarrant County website and were downloaded by interested parties. A pre-proposal conference held on June 17, 2020 was attended by seven (7) vendors as well as representatives from the Elections Administration and Purchasing. Three (3) proposals and one (1) no-bid was received.

Proposals were evaluated by Elections Administration and Purchasing representatives. Evaluations were based upon the criteria and processes set forth in the RFP. The proposal received from Fluence Automation, LLC meets all specifications and is acceptable to Elections Administration.

The term of the contract is twelve (12) months, effective July 21, 2020, with two (2) options for renewal periods of twelve (12) months each.

Therefore, it is the joint recommendation of Elections Administration and Purchasing that RFP No. 2020-162, Purchase of Mail Sorter, be awarded to Fluence Automation, LLC for \$374,963.00.

FISCAL IMPACT:

Funding in the amount of \$320,391.00 is available in account 545051/M0092-2020/1420000000/Grant-2004. \$27,286.00 will be requested for system warranty and maintenance in years 2 and 3.

SUBMITTED BY: Purchasing

PREPARED BY: Christina Martinez

APPROVED BY: