



**COMMISSIONERS COURT  
COMMUNICATION**

REFERENCE NUMBER

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DATE: 06/27/2017

**SUBJECT: RFP NO. 2017-134 - EXCESS WORKERS' COMPENSATION INSURANCE - BUDGET/RISK MANAGEMENT - MCGRIFF, SEIBELS AND WILLIAMS OF TEXAS, INC./COLONY INSURANCE COMPANY - \$174,667.00 ESTIMATED ANNUAL PREMIUM**

**COMMISSIONERS COURT ACTION REQUESTED:**

It is requested that the Commissioners Court award RFP No. 2017-134, Excess Workers' Compensation Insurance, for Budget/Risk Management, to McGriff, Seibels and Williams of Texas, Inc. /Colony Insurance Company for \$174,667.00 estimated annual premium for the first term.

**BACKGROUND:**

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. One hundred eighty-four (184) vendors were contacted and requested to participate in this proposal process. All documents pertaining to this RFP were posted on the Tarrant County website and were downloaded by interested parties. A pre-proposal conference held on June 13, 2017 was attended by one (1) vendor as well as representatives from Budget/Risk Management and Purchasing. One (1) proposal was received.

The proposal was evaluated by Budget/Risk Management and Purchasing representatives. Evaluation was based upon the criteria and processes set forth in the RFP. The proposal received from McGriff, Seibels and Williams of Texas, Inc./Colony Insurance Company meets all specifications and is acceptable to Budget/Risk Management.

The annual premium is based on a rate of \$0.0652 per \$100.00 of payroll plus applicable fees of \$8,242.00. The estimated first year annual premium is approximately \$174,667.00 with a self-insured retention limit of \$1,000,000.00. The term of the contract is twelve (12) months, effective July 1, 2017, with three (3) options for renewal periods of twelve (12) months each.

Therefore, it is the joint recommendation of Budget/Risk Management, the Risk Management Board, and Purchasing that RFP No. 2017-134, Excess Workers' Compensation Insurance, be awarded to McGriff, Seibels and Williams of Texas, Inc./Colony Insurance Company/Colony Insurance Company for \$174,667.00.

**FISCAL IMPACT:**

Funding in the amount of \$174,667.00 is available in 575011/10000-2017/1140100000.

SUBMITTED BY:	Purchasing	PREPARED BY:	Rita C. Pauley, CPO
		APPROVED BY:	