



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER

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DATE: 08/24/2021

SUBJECT: **BID NO. 2021-126 - ANNUAL CONTRACT FOR AUTOMATIC AND MANUAL DOOR PREVENTATIVE MAINTENANCE AND REPAIR - FACILITIES MANAGEMENT - VARIOUS VENDORS - PER UNIT PRICE, HOURLY LABOR RATE, AND PARTS MARKUP**

COMMISSIONERS COURT ACTION REQUESTED:

It is requested that the Commissioners Court award Bid No. 2021-126, Annual Contract for Automatic and Manual Door Preventative Maintenance and Repair, for Facilities Management, to the following vendors at the per unit price, hourly labor rate, and parts markup:

Primary Southern Automation, LLC
Secondary Peruna Glass Inc, d/b/a Glass Doctor of North Texas

BACKGROUND:

Notice of the County’s intent to bid was advertised in local newspapers, as required by State statute, posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Six hundred six (606) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. A pre-bid conference held on July 15, 2021 was attended by two (2) vendors as well as representatives from Facilities Management and Purchasing. Two (2) bids were received.

Award recommendations are to the low bids meeting specifications.

The term of the contract is twelve (12) months, effective September 11, 2021 with two (2) options for renewal periods of twelve (12) months each.

Therefore, it is the joint recommendation of Facilities Management and Purchasing that Bid No. 2021-126, Annual Contract for Automatic and Manual Door Preventative Maintenance and Repair, be awarded to the vendors listed above at the per unit price.

FISCAL IMPACT:

Expenses for last year were approximately \$19,619.00. Services are provided on an as-needed basis.

SUBMITTED BY:	Purchasing	PREPARED BY:	James Bocks, CPPB
		APPROVED BY:	