



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER

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DATE: 12/9/2014

SUBJECT: **BID NO. 2015-014 - ANNUAL CONTRACT FOR MODULAR FURNITURE
AND MOVABLE/ DEMOUNTABLE WALLS - COUNTYWIDE - PER UNIT
PRICE**

COMMISSIONERS COURT ACTION REQUESTED:

It is requested that the Commissioners Court award Bid 2015-014, Annual Contract for Modular Furniture and Movable/Demountable Walls, Countywide, to the following vendors at the per unit price:

Royer and Schutts	Category A – Sections A1, A2, A3
Interior Resources	Category C

BACKGROUND:

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. One hundred eighty-six (186) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. Two (2) bids and one (1) no-bid were received.

Award recommendations are to the low bids meeting specifications. There are no awards for Category A-Sections A4, A5, and A6, and Category B because no bids were received for these sections. Royer and Schutts bid the same on Category A and Category C resulting in the award for Category C to Interior Resources.

The term of the contract is twelve (12) months, effective December 9, 2014, with two (2) options for renewal periods of twelve (12) months each.

Therefore, it is the recommendation that Bid No. 2015-014, Annual Contract for Modular Furniture and Movable/Demountable Walls, be awarded to the vendors listed above at the per unit price.

FISCAL IMPACT:

The costs associated with this action are unknown at this time. This action simply sets the price. Orders are placed on an as-needed basis.

SUBMITTED BY: Purchasing

PREPARED BY: Susanna H. Lea, CPPB

APPROVED BY: