



# COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER

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DATE: 05/03/2016

**SUBJECT: BID NO. 2016-071 - ANNUAL CONTRACT FOR PURCHASE AND SERVICE OF LIGHT DUTY LAWN MAINTENANCE EQUIPMENT - COUNTYWIDE - VARIOUS VENDORS - PER DISCOUNT FROM CATALOG PRICE AND HOURLY RATE, PLUS PARTS MARK-UP**

## **COMMISSIONERS COURT ACTION REQUESTED:**

It is requested that the Commissioners Court award Bid No. 2016-071, Annual Contract for Purchase and Service of Light Duty Lawn Maintenance Equipment, Countywide to the following vendors per discount from catalog price and hourly rate, plus parts mark-up:

Primary	Keller Outdoor Power, Inc. Lawn and Garden Warehouse Leonard's Farm and Ranch Store, Inc.	Sections III, V and VI Sections IV and VII Sections I, II and VIII
Secondary	Keller Outdoor Power, Inc. Lawn and Garden Warehouse Leonard's Farm and Ranch Store, Inc.	Sections II and VIII Sections I and III Sections V and VI
Alternate	Tom Loftus, Inc., d/b/a Austin Turf and Tractor Lawn and Garden Warehouse Zimmerer Kubota	Sections V and VIII Sections II and VI Sections I and III

## **BACKGROUND:**

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. One hundred one (101) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. Five (5) bids were received.

Bids were evaluated by Facilities Management, the four (4) Maintenance Precincts and Purchasing representatives. Award recommendations are to the low bids meeting specifications.

SUBMITTED BY: Purchasing

PREPARED BY: James L. Bocks, CPPB

APPROVED BY:



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The bids of Keller Outdoor Power for Section I and Zimmerer Kubota for Sections II and V did not meet specifications because vendors failed to provide a consistent discount throughout the entire section as required. The bids of Lawn and Garden Warehouse and Zimmerer Kubota for Section VIII did not meet specifications because both vendors failed to provide pricing for all items in the section as required.

The term of the contract is twelve (12) months, effective May 29, 2016, with two (2) options for renewal periods of twelve (12) months each.

Therefore, it is the joint recommendation of Facilities Management, the four (4) Maintenance Precincts and Purchasing that Bid No. 2016-071, Annual Contract for Purchase and Service of Light Duty Lawn Maintenance Equipment, be awarded to the vendors listed above per discount from catalog price and hourly rate, plus parts mark-up.

### **FISCAL IMPACT:**

Expenditures for last year were approximately \$37,659.76. Orders are placed and services are provided on an as-needed basis.