



COMMISSIONERS COURT  
COMMUNICATION

REFERENCE NUMBER

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DATE: 05/03/2016

SUBJECT: **BID NO. 2016-087 - ANNUAL CONTRACT FOR PREVENTATIVE MAINTENANCE AND REPAIR OF MEDIUM DUTY LAWN MAINTENANCE EQUIPMENT - FACILITIES MANAGEMENT - TOM LOFTUS, INC., D/B/A AUSTIN TURF AND TRACTOR - PER UNIT PRICE**

**COMMISSIONERS COURT ACTION REQUESTED:**

It is requested that the Commissioners Court award Bid No. 2016-087, Annual Contract for Preventative Maintenance and Repair of Medium Duty Lawn Maintenance Equipment, for Facilities Management, to Tom Loftus, Inc., d/b/a Austin Turf and Tractor at the per unit price.

**BACKGROUND:**

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. One hundred one (101) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. One (1) bid was received.

The low bid received from Tom Loftus, Inc., d/b/a Austin Turf and Tractor meets all specifications and is acceptable to the Facilities Management Department.

The term of the contract is twelve (12) months, effective May 3, 2016, with two (2) options for renewal periods of twelve (12) months each.

Therefore, it is the recommendation of Facilities Management and Purchasing that Bid No. 2016-087, Annual Contract for Preventative Maintenance and Repair of Medium Duty Lawn Maintenance Equipment, be awarded to Tom Loftus, Inc., d/b/a Austin Turf and Tractor at the per unit price.

**FISCAL IMPACT:**

Expenditures for last year were approximately \$18,000.00. Orders are placed on an as-needed basis.

SUBMITTED BY: Purchasing

PREPARED BY: James L. Bocks, CPPB

APPROVED BY: