



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER

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DATE: 11/08/2016

SUBJECT: **BID NO. 2017-004 - ANNUAL CONTRACT FOR PAPER AND PLASTIC PRODUCTS- COUNTYWIDE - VARIOUS VENDORS - PER UNIT PRICE**

COMMISSIONERS COURT ACTION REQUESTED:

It is requested that the Commissioners Court award Bid No. 2017-004, Annual Contract for Paper and Plastic Products, Countywide, to the following vendors at the per unit price:

Primary

Supplyworks	18 of 55 Items
Praetorian Operating, Inc., dba Campbell Paper Co.	8 of 55 Items
Interboro Packaging Corp.	5 of 55 Items
Country Maid Services	4 of 55 Items
Jana Food Service	4 of 55 Items
Pollock Paper	4 of 55 Items
Central Poly Corp.	3 of 55 Items
Empire Paper	2 of 55 Items
M.A.N.S. Distributors, Inc.	2 of 55 Items
Pyramid School Products	2 of 55 Items
All American Poly	1 of 55 Items
Unipak Corp.	1 of 55 Items
Western BRW Paper	1 of 55 Items

Secondary

Praetorian Operating, Inc., dba Campbell Paper Co.	14 of 55 Items
Empire Paper	11 of 55 Items
Jana Food Service	10 of 55 Items
Pollock Paper	5 of 55 Items
Supplyworks	4 of 55 Items
All American Poly	3 of 55 Items
Country Maid Services	3 of 55 Items
Central Poly Corp.	2 of 55 Items
Interboro Packaging Corp.	2 of 55 Items

SUBMITTED BY: Purchasing

PREPARED BY: Dayna George

APPROVED BY:



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BACKGROUND:

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. One hundred forty-one (141) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. Fourteen (14) bids and two (2) no-bids were received.

Bids were evaluated by Facilities Management, Juvenile Services, and Purchasing representatives. Award recommendations are to the low bid per item meeting specifications.

Praetorian Operating, Inc., dba Campbell Paper Co., Empire Paper, and Country Maid Services did not meet specifications for Item #12 because paper bid was not equal in softness as required. Pollock Paper did not meet specifications for Item #39 because apron bid was too thin for juvenile kitchen use and for Item #40 because it bid a 2 mil. bag when a 4 mil. bag was requested. Central Poly Corp. did not meet specifications for Item #41 because they bid other brand than specified. No secondary award will be made for Item #12.

The term of the contract is twelve (12) months, effective November 23, 2016, with one (1) option for a renewal period of twelve (12) months.

Tie bids were received for Item #34. The award recommendation was determined in accordance with Commissioners Court Order #60616, Procedure for Awarding Tie Bids.

Therefore, it is the joint recommendation of Facilities Management, Juvenile Services, and Purchasing that Bid No. 2017-004 Annual Contract for Paper and Plastic Products, be awarded to the vendors listed above at the per unit price.

FISCAL IMPACT:

Expenses for last year were approximately \$275,000.00. Orders are placed on an as-needed basis.