



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER

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13

DATE: 9/19/2017

SUBJECT: **BID NO. 2017-174 - ANNUAL CONTRACT FOR LIFT REPAIRS AND SERVICE - COUNTYWIDE - VARIOUS VENDORS - PER HOURLY LABOR RATE AND PERCENTAGE MARKUP FOR PARTS**

COMMISSIONERS COURT ACTION REQUESTED:

It is requested that the Commissioners Court award Bid No. 2017-174, Annual Contract for Lift Repairs and Service, Countywide, to the following vendors at the per hourly labor rate and percentage markup for parts:

Primary	D and H United Fueling Solution TDI Fleet services	Sections 2, 6, 10 Sections 8, 9
Secondary	TDI Fleet Services	Section 10

BACKGROUND:

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. One hundred sixty-four (164) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. A pre-bid conference held on August 10, 2017 was attended by one (1) vendor as well as representatives from Transportation Services and Purchasing. Four (4) bids were received.

Bids were evaluated by Facilities Management, Transportation Services, and Purchasing representatives. Award recommendations are to the low bids meeting specifications.

Bids received from Equipment Depot and J-8 Equipment Company of Texas were deemed non-responsive due to failure to submit required signed addendum. No bids were received for Sections 1, 3, 4, 5, and 7. There is only one (1) secondary award for Section 10 because only two (2) bids received for this section.

SUBMITTED BY: Purchasing

PREPARED BY: Dallas Arter
APPROVED BY:



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The term of the contract is twelve (12) months, effective October 1, 2017, with two (2) options for renewal periods of twelve (12) months each.

Therefore, it is the joint recommendation of Facilities Management, Transportation Services, and Purchasing that Bid No. 2017-174, Annual Contract for Lift Repairs and Service, be awarded to the following vendors listed above at the per hourly labor rate and percentage markup for parts.

FISCAL IMPACT:

Expenses for last year were approximately \$16,089.47. Orders are placed on an as-needed basis.